

Perrysburg Market Food Truck Vendor 2018 Rules & Application

The Food Truck area of the Perrysburg Market is an exciting joint collaboration between the Perrysburg Convention & Visitors Bureau/Perrysburg Market and the Toledo Food Trucks Association.

Market Location: Downtown Perrysburg – Louisiana Avenue

Dates & Times: Thursdays, May 10th through October 11th, 2018
 Food Truck service from 5-7 pm
 Food Truck set up is from 2:30 to 4:30pm

Contact Information: Toledo Food Trucks Association
 Phil Barone, President
 Phone: (419) 392-2812 Email: pbarone8484@gmail.com

The Perrysburg Market is under the direction of The Perrysburg Convention & Visitors Bureau

Completed Registration & Payment must be made by Tuesday, May 1, 2018

1. Food Trucks must contact the Toledo Food Trucks Association at (419) 392-2812 to be considered for inclusion in the market. Participation will be at the discretion of the Toledo Food Trucks Association President.
2. Attractiveness, quality, originality of menu items and how the vendor will enhance the Food Truck lineup will be taken into consideration when considering a truck for acceptance.
3. Food Trucks must have all applicable licenses and insurance including liability insurance and provide copies of these items along with the completed application form.
***** NEW FOR 2018 ***** Food Trucks are now required to register with the City of Perrysburg and pay an annual fee. Contact the City of Perrysburg at (419) 872-8010 or email epantorno@ci.perrysburg.oh.us for registration information.
4. The Market Fee for a truck space is based on the schedule prepared by the Food Truck Association President. (Total fee = number of times on schedule x \$25).
Registration Form along with any applicable licenses and Payment by cash or check is due by Tuesday, May 1, 2018. Make checks payable to The Perrysburg Convention & Visitors Bureau or Perrysburg CVB and deliver to 105 W. Indiana Ave., Perrysburg OH 43551. A drop slot is accessible 24 hours a day.
5. A service charge of \$25 will be assessed for any check that is returned for insufficient funds or other causes.
6. No refunds will be issued for any payments received.
7. Placement of a Truck at the market is at the direction of the Toledo Food Trucks Association President. Particular parking spots cannot be guaranteed.
8. Food Truck setup is from 2:30 pm to 4:30 pm. Do not arrive before 2:30 pm or later than 4:30 pm.

9. If a Food Truck vendor has arranged to attend and must cancel, they must notify the Toledo Food Trucks Association President no later than 2 pm on market day.
10. Food Truck Vendors may not reassign, loan or in any way transfer their parking space to another vendor.
11. Food Truck Vendors may not share booth space with another vendor.
12. Serving must be done along the curb or at the back of the truck. As a safety necessity, no business may be conducted on the traffic-side of the truck.
13. Food Trucks must use self-contained generators for power. No other sources of power may be used.
14. Food Trucks with generators that are deemed too loud will be asked to leave the market.
15. Items, including signs and menu boards, may not be placed outside of each Truck's designated serving area. Vendors may not impede pedestrian or motor traffic and may not interfere with the normal operations of the downtown businesses.
16. Food Truck Vendors will present and conduct their business in a first class manner which is not disruptive or disparaging to other vendors or to the market overall. No loud music, overly loud generators, walking solicitation, shouting or harassing will be permitted. Coupons and flyers may only be distributed at serving windows. Courtesy and honesty are required at all times.
17. Food Trucks may play music at a low volume. Music must be turned off during Music at the Market concerts.
18. No firearms, alcoholic beverages, drugs, pets or animals - with the exception of assistance animals - will be allowed at any Food Truck parking space.
19. No Vendor shall engage in solicitation, collection drives, political or religious activities at the market.
20. Collusion among Vendors to raise or lower prices or to exert pressure or persuasion to cause any Vendor to increase or decrease selling prices is prohibited.
21. In the event that a Food Truck sells out of product, the Truck may not pull out of the truck line-up before 7 pm. At 7 pm trucks must either wait for the truck in front or behind them to leave so they can pull out safely OR they must have a spotter to help them manoeuver out.
22. Food Truck Vendors are required to keep their booth area clear of all garbage and must clean their areas at the end of the day or when they leave by removing all refuse, containers, signs, trash, and litter. Garbage must be taken home with the vendor or disposed of within designated trash containers.
23. Food Truck Vendors must bring at least one trash container for use at their truck.
24. Grease stains or cooking residue must be cleaned up each week. A drop cloth or tarp may be used to catch grease and debris.
25. Nothing may be poured or swept into the street or down the storm sewers.

26. *Clean-up is mandatory!* The Perrysburg CVB reserves the right to assess a cleaning charge of \$25/incident to any vendor in violation if they do not perform the necessary clean-up. Please leave the area better than you found it!
27. No vehicles (excluding the Food Truck) belonging to Food Truck vendors or their staff members may be left in any parking spot within the boundaries of the market area between 4 and 7 pm.
28. The Market is open rain or shine. In the event of inclement weather it is up to the individual Food Truck Vendor to decide whether or not to attend. No refunds will be issued.
29. The Perrysburg CVB reserves the right to revise the Perrysburg Market Food Truck rules at any time.
30. The Perrysburg CVB, or its designee, has the authority to deny any person or group the privilege of operation at the market. No vendor will be denied participation for reasons regarding gender, race, handicap, marital status, or religion.
31. The Perrysburg CVB and/or the Toledo Food Trucks Association President reserves the right to remove any Food Truck Vendor who does not comply with the rules stated herein; those that, in their judgment, are using methods or selling items that are detrimental to attendance at the market or contrary to the market policies and standards; or those who fail to obey any lawful order of the Perrysburg CVB, the Toledo Food Trucks Association President or local municipalities.

**2018 Perrysburg Market
Food Truck Vendor Participation Agreement**

Registration / Payment Deadline: Tuesday, May 1, 2018

Payment Amount is based on the attendance schedule prepared by the Toledo Food Truck Association
President (\$25 x number of weeks you are scheduled to attend)

Please return this signed form along with payment, copies of insurance, permits and licenses to:

**The Perrysburg Convention & Visitors Bureau
105 W. Indiana Ave., Perrysburg, OH 43551**

Business Name _____

Individual's Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Vehicle License Number _____

Perrysburg Mobile Food Truck Registration Number _____

Health Department License Number _____

Liability Insurance Company _____

Policy Number _____

You must include copies of these items along with your signed vendor participation contract.

List items you intend to sell:

I have received a copy of the 2018 Perrysburg Market Food Truck Vendor Rules. I have read the Rules and agree to abide by them. I understand that failure to follow the Rules may mean exclusion from the market.

Signed _____ Date _____

I agree to indemnify and hold harmless the Perrysburg Convention & Visitors Bureau, The Toledo Food Trucks Association, the City of Perrysburg and their representatives from any property damage or personal injury caused, occasioned or sustained by me or those under my control or supervision while participating in the 2018 Perrysburg Market.

Signed _____ Date _____